

Procedure

Practical Nurse Intern Student Assistance Contract

Application for a *Practical Nurse Intern Student Assistance Contract* (PNISAC) may be made by any second semester student enrolled full-time in an accredited Licensed Practical Nurse program. The PNISAC application should be completed by the student and returned to the Human Resources department at Stormont-Vail HealthCare (SVHC) no later than the first day of the month prior to graduation. Example: December/January graduates must return completed application by December 1st and June/July graduates must return completed application by June 1st. There will be a limited number of nursing students selected each year to receive the PNISAC. The PNISAC award amount is thirty-five hundred dollars (\$3,500.00) net. In consideration for this sum, the nursing student agrees to work for SVHC upon graduation as a full-time practical nurse intern/licensed practical nurse for two (2) years on a medical/surgical floor or any other nursing department/area identified by SVHC as high-need. Assignment of the practical nurse intern/licensed practical nurse to a specific unit will be based solely at the discretion of SVHC.

Eligibility requirements for the PNISAC:

Nursing students will be required to:

- 1) Provide at least two (2) letters of recommendation from work-related references and/or clinical instructors from the student's school of nursing. **These letters of reference are to be attached to the PNISAC application.**
- 2) Complete an on-line employment application or transfer form (unless already an employee being promoted within their current department) at www.stormontvail.org.
- 3) Complete a Healthcare Selection Inventory (H.S.I.) on-line survey. **Directions to complete the H.S.I. survey will be communicated to the student once their PNISAC application has been received in the Human Resources department.**
- 4) Interview before a panel consisting of members of Human Resources department as well as management staff from patient care departments.

This interviewing panel will make all decisions regarding recipients of the PNISAC. These decisions will be based on the needs of the organization and the qualifications of the applicants. Decisions made by this panel are final and not subject to any appeal process.

Nursing students who have received any type of tuition assistance funding from SHVC (other than educational reimbursement) may not be eligible to receive the PNISAC.

Payment of the PNISAC:

Once the interviewing panel selects the students to receive the PNISAC, one-half of the \$3,500.00 (\$1,750.00) will be paid to each of the selected nursing students. This payment will be paid on the next available payroll for current SVHC employees, and on the next accounts payable cycle for non-employees.

The other half of the \$3,500.00 (\$1,750.00) will be paid to the practical nurse intern/licensed practical nurse once he/she notifies the Director of Recruitment of his/her successful completion of the Kansas State Board of Nursing licensing examination. **It will be the responsibility of the practical nurse intern/licensed practical nurse to present to the Director of Recruitment their original licensed practical nurse license to begin the second half of the PNISAC payment process.** The Director of Recruitment will request payment of the remaining \$1,750.00 PNISAC award to the Payroll Supervisor to be paid on the next available payroll.

**Application
Practical Nurse Intern Student Assistance Contract (PNISAC)**

Name: _____
(Please print)

Address: _____

City, State Zip Code: _____

Home telephone number: _____ Cell number _____

E-mail address: _____

Name of nursing school currently attending: _____

Successful completion of junior year of nursing school: ____ Yes ____ No

Expected Graduation Date (month/year) _____

Do you have a work commitment with any other employer? ____ Yes ____ No

If yes, with whom? _____

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- 2) Complete an on-line employment application or transfer form (unless already an employee being promoted within their current department) at www.stormontvail.org.
- 3) Complete a Healthcare Selection Inventory (H.S.I.) on-line survey. **Directions to complete the H.S.I. survey will be communicated to the nursing student once their PNISAC application has been received in the Human Resources department.**
- 4) Interview before a panel consisting of members of Human Resources department as well as management staff from patient care departments/areas.

Applicants should return the completed PNISAC application (including references) to the Human Resources department, Stormont-Vail HealthCare, 1500 SW 10th Avenue, Topeka, KS 66604-1353. PNISAC applications must be received in the Human Resources department no later than December 1st for December/January graduates or June 1st for June/July graduates. Interviews will be scheduled in December and June, respectively.

All eligible applicants will be contacted to schedule an interview. The interviewing panel will make all decisions regarding awarding of the PNISAC. These decisions are based on the needs of the organization and of the qualifications of the applicants. Decisions made by this panel are final and not subject to any appeal process.

Signature

/ Date

December 2007